

Subject of the request: .....

Address: .....

Number of rooms: ..... Floor: .....

	Tenant	Partner / Flatmate
Surname	.....	.....
First name	.....	.....
Date of birth	.....	.....
Civil status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Civil partnership <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Civil partnership <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed
Citizenship	.....	.....
Residence permit	.....	.....
In Geneva since	.....	.....
Private/mobile phone no.	.....	.....
Work phone no.	.....	.....
Private email	.....	.....
Professional email	.....	.....
Current address	..... .....	..... .....
Current real estate agency	.....	.....
Profession	.....	.....
Employer	.....	.....
Gross annual income	.....	.....
Children	Number: ..... Age(s): .....	
Other occupants	Number: ..... Relationship with the tenant .....	
Animals	<input type="checkbox"/> Yes Number:..... <input type="checkbox"/> No	
Civil liability insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Household insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is your current lease terminated?	<input type="checkbox"/> Yes Reason: ..... <input type="checkbox"/> No	

**Documents to be provided:**

- Proof of identity / residence permit / valid legitimation card.
- Salary statement or certificate (no more than 3 months old) or the 3 last salary slips.
- An original statement of the Office des Poursuites et Faillites (Office for Debt Enforcement and General Insolvency) that is no more than 3 months old.
- Civil liability insurance policy

Under current legislation, we must inform you that Plafida Immobilier SA is required to process your personal data contained in this rental application form. The collection of your information as part of this form, and the processing thereof, are essential prerequisites for us to be able to process your request. As part of the proper execution of your rental application, Plafida Immobilier SA may be required to collect information about you from third parties in order to process your request (administration, employer, former lessor) and to transfer your personal data to the owners of the properties that you are applying for. Your data is strictly retained for the time deemed necessary for us to fulfil our mission. Plafida Immobilier SA implements the appropriate technical and organisational measures to protect your personal data against any violation or misuse.

Under current legislation, we must inform you that you have the right to access, modify, rectify, and/or delete any data concerning you, and you have the right to oppose the processing thereof. To do so, you can contact us at the following address at any time, Plafida Immobilier SA, Rue de Lyon 93, 1203 Geneva, or by sending an email to [regie@plafida.ch](mailto:regie@plafida.ch). If you object to the processing of your data or request to delete your data, please note that we will no longer be able to consider and process your rental application.

The undersigned certify that the information they have provided is complete and accurate, and that they acknowledge and accept the above conditions. They give Plafida Immobilier SA permission to request any further information.

This rental application does not constitute a formal commitment for any of the parties.

The undersigned acknowledge that CHF 200 (+VAT) may be charged as compensation if a contract is drawn up and they withdraw from it.

Date and place:.....

.....  
Tenant's signature

.....  
Partner's/flatmate's signature